



**TOWN OF NAGS HEAD  
BOC ACTIONS  
WEDNESDAY, JUNE 6, 2018**

1. Call to order - Mayor Cahoon called the meeting to order at 9:00 a.m.
2. Agenda – the Board adopted the agenda with the following changes (to be considered at the June 20<sup>th</sup> mid-month meeting):
  - Removal of agenda item #F-6 re: Extension of storm debris monitoring/removal contracts, and
  - Removal of agenda item #G-2 re: Public Hearing re: regulations of small cell wireless facilities
3. Introduction of 2018 lifeguards - Fire Chief Kevin Zorc introduced Ocean Rescue Director Captain Chad Motz who reported that the 2018 lifeguards began work during the Memorial Day weekend. Each lifeguard introduced themselves. On behalf of the Board, Mayor Cahoon thanked everyone and wished everyone a safe summer.
4. Recognition:
  - Chief Building Inspector Cory Tate was welcomed by the Board to Town employment.
  - Firefighter/EMT Adam Mullins was welcomed by the Board to Town employment.
  - Police Officer First Class Tim Armstrong was congratulated by the Board for five years of service.
  - Paige Griffin was recently hired as Dowdy Park Event Coordinator and was welcomed by the Board.
5. Public Comment – No one spoke during Public Comment.
6. Consent Agenda – The Consent Agenda was approved as presented (with removal of agenda item #F-6 re: Extension of storm debris monitoring/removal contracts) and consisted of the following items:
  - Consideration of Budget Adjustment #12 to FY 17/18 Budget
  - Consideration of Tax Adjustment Report
  - Approval of minutes
  - Consideration of ordinance amending Chapter 30-6 re: storage of trash and recycling carts
  - Consideration of appointment to Nags Head Leasing Corporation
  - Request for Public Hearing to consider a private dock on Lot 8 of Lone Cedar Village Subdivision
7. Public Hearing - to consider citizen comment on the Town Manager's proposed operating budget for July 1, 2018 – June 30, 2019, proposed CIP requests for FY 18/19 through FY 22/23, and updated Consolidated Fee Schedule – No one spoke during the Public Hearing.
8. Site Plan – Consideration of a Site Plan Application submitted by Albemarle & Associates, Ltd. on behalf of Charter Communications for construction of a 3,576 square foot, one-story office building located at 2400 S. Virginia Dare Trail – The site plan was approved as presented.
9. Tents on the beach ordinance – The Board adopted the ordinance amending the Town Code re: tents on the beach as presented. The ordinance limits the size of canopies/tents to 12' X 12' and requires 10' space between them.
10. Town Manager Ogburn – 2019 Beach Nourishment Project
  - Consideration of Interlocal Agreement with Dare County – The Board approved the Interlocal Agreement between the Town of Nags Head and Dare County re: funding for half of the Town's 2019 Beach Nourishment Project, as presented.

- Consideration of Findings Resolution – The Board adopted the Findings Resolution in support of the Town applying for Local Government Commission approval for funding for the 2019 Beach Nourishment Project, as presented.

11. Committee Reports – Mayor Cahoon attended Rural Day in Raleigh on May 29<sup>th</sup> where he listened to presentations on health care, entrepreneurship in small communities, among other topics.
12. Appointment to Arts and Culture Committee – The Board approved the appointment of Samantha Lock to the Arts & Culture Committee.
13. FOCUS Unified Development Ordinance – It was Board consensus that staff move forward with Sections 1 – 8 of the FOCUS Unified Development Ordinance, to include Commercial Design Standards, and to bring forward a final document to the Board for review as soon as possible. Ahead of that a workshop with the Planning Board and the Board of Commissioners is to be scheduled for review of these document sections and to gain feedback in preparation of the final Board adoption.
14. Town Attorney Leidy - requested a Closed Session to discuss an attorney/client privilege issue.
15. Town Manager Ogburn - Chief Kevin Zorc summarized the July 4<sup>th</sup> fireworks festivities. He thanked the Outer Banks Visitors Bureau for the grant and Andy and Lovie McCann for the donation of the Nags Head Fishing Pier for the fireworks scheduled to take place at 9:20 p.m. on July 4<sup>th</sup>.
16. Town Manager Ogburn - requested a Closed Session to discuss the potential acquisition of properties and to confer with the Town Attorney regarding a matter within the attorney/client privilege.
17. Closed Session – The Board entered Closed Session to discuss the potential acquisition of properties located at Cutty Sark Lane (Lot 66) and Carolinian Colony (Lot 36), and to confer with the Town Attorney regarding a matter within the attorney/client privilege (potential claims or litigation) and to preserve that privilege, and to discuss honorariums. The time was 10:36 a.m.
18. Open Session - The Board re-entered Open Session at 11:52 a.m. Attorney Leidy reported that during Closed Session the Board did discuss three different types of items and took action on the honorarium.
19. Comr. Renée Cahoon - It was Board consensus that in addition to checking lights that are out at Jennette's Pier and at beach accesses, staff is to begin to explore lighting at crosswalks in terms of flashing crosswalk signs and illuminating those crosswalks with solar lights, if possible. Staff is to survey the area from Gray Eagle to Gulfstream to see if any streetlights are out and to see if solar or electric would help solve the lighting issue – and if there is liability in leaving an area dark.
20. Mayor Cahoon – The Board adopted the resolution requesting the NC General Assembly to fund the Coastal Storm Damage Mitigation Fund as presented.
21. Mayor Cahoon – The Board approved the proposed letter of recommendation to reappoint Comr. Renée Cahoon to the Coastal Resources Commission as presented.
22. Budget Workshop – It was noted that the next Budget Workshop is scheduled for Monday, June 11<sup>th</sup> at 9 am in the Board Room.
23. Adjournment - The Board meeting was recessed to the mid-month meeting on June 20<sup>th</sup> at 7 pm. The time was 12:08 p.m.